









# DATA FINALIZATION PROCESS 2019

## QUICK REFERENCE SHEET

JAN - MAR	MAR   <sup>st</sup>	APR   <sup>st</sup>	APR 2 <sup>nd</sup>	APR 17 <sup>th</sup>	JUN   <sup>st</sup>	JUN    <sup>st</sup>	JUL - DEC
							
<b>Data Review</b>	<b>Super Star HRIF Clinic Award</b>	<b>DEADLINE</b>	<b>Follow-up Rate Award</b>	<b>DEADLINE</b>	<b>DEADLINE</b>	<b>Crown Award</b>	<b>Data Review</b>
Utilize Reporting System tools: <b>Closeout Checklist; Record Tracker; Manage NICU Reference ID; Error and Warning</b>	Submission of No Priority/ Error & Warning Cases for Infants born in <b>2015</b> ; Closed RR forms <b>AND</b> SV #1 for All expected infants born in <b>2017</b>	Data finalized for infants born in <b>2015</b> ; Closed RR forms <b>AND</b> SV #1 for All expected infants born in <b>2017</b>	Core Visit F/U Rates for infants born <b>2015</b> : 1 <sup>st</sup> => 80% 2 <sup>nd</sup> => 70% 3 <sup>rd</sup> => 60%	CCS Annual Report for infants born in <b>2015</b> ----- Report available April 2 <sup>nd</sup> <b>must</b> Confirm by April 17 <sup>th</sup>	Register/ accept all HRIF eligible infants born in <b>2018</b> <b>AND</b> Confirm HRIF Directory Contacts	Granted to HRIF Clinics that meet All Closeout Deliverable Deadlines: <b>Apr 1<sup>st</sup>, Apr 17<sup>th</sup> and Jun1<sup>st</sup></b>	Utilize Reporting System tools: <b>Closeout Checklist; Record Tracker; Manage NICU Reference ID; Error and Warning</b>